



**ROSEDALE UNION  
SCHOOL DISTRICT  
2020-2021 SCHOOL  
MITIGATION GUIDE  
TO ADDRESS THE  
CHALLENGES OF  
COVID-19**

# Introduction

The COVID-19 pandemic affected our entire community and led us on a journey that none of us thought we would experience in our lifetime. This Rosedale Union School District COVID-19 Mitigation Plan is an overview of our instructional programs, health and safety plans, and human resource support for Rosedale staff, students, and parents for the 2020-2021 school year.

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# Section 1 - Instructional Phases

## Phase 1-Rigorous Distance Learning

### What is Rigorous Distance Learning?

Rigorous Distance Learning is full time, off-campus learning through remote instruction. Distance learning will occur 5 days per week with a daily learning schedule and required daily attendance. Students will have a minimum of four hours of learning per day (three hours for Transitional Kindergarten and Kindergarten) to ensure they become proficient with grade-level standards expectations. The time requirement involves flexibility for the students' schedule with asynchronous learning (which may include: self-guided lessons, video content, posted lecture notes), and synchronous learning (which may include: live direct instruction, video conferencing sessions/discussions, teacher monitored guided practice, small group instruction, and assessments). All live lessons will be recorded, so families are able to access them any time of day. We will be utilizing the Google learning platform and there will be training opportunities for students and parents. Teachers will correspond weekly with parents regarding expectations and assignments. They will also communicate regularly regarding student learning progress. Report cards will be provided quarterly. All students will have access to check out a device if needed.

### What are the student requirements for Rigorous Distance Learning?

- Student participation 5 days per week.
- Instructional Minute Requirements→ inclusive of both asynchronous and synchronous learning, as well as independent work/activities (unstructured breaks and lunch minutes not included)
  - TK/K: 180 minutes
  - 1st-3rd: 230 minutes
  - 4th-8th: 240 minutes
- Participation via both asynchronous and synchronous learning.
  - Asynchronous - learning completed independent of teacher interaction
    - Self-guided lesson modules, video context, discussion boards, group projects/collaboration, online learning applications, etc.
  - Synchronous - scheduled learning that happens in real-time through live interaction with the teacher and other students.
    - Video conferencing, small group and/or one-on-one instruction, scheduled/proctored tests and quizzes, office hours, etc.
- Completion of independent activities
  - Independent Practice
  - Extension activities
- Use of the Google Classroom to interact with teachers and peers and for assignment completion.

## How will students be held accountable during Rigorous Distance Learning?

- Student attendance, participation, and engagement will be tracked via live synchronous meetings/instruction, asynchronous work/assessment completion, or through student/parent contact. If a student is unable to participate in distance learning for any reason, a parent/guardian must notify the school office.
- Students unable to attend live sessions will be provided comparable instruction.
- Students not participating in required distance learning will be contacted by administration.
- Teachers will correspond regularly with parents regarding expectations, assignments, and student learning.
- Grade level reports cards will be provided quarterly.

## What does Rigorous Distance Learning look like on a daily basis for an elementary student?

A student's daily schedule during Rigorous Distance Learning will look different depending on the grade level. Time blocks will be adjusted as appropriate for the grade level and lessons/activities may vary by teacher. Grade level teams will collaborate to determine exactly what this schedule will look like in order to make it grade-appropriate for their students while maintaining consistency for overall expectations. Below are examples of Rigorous Distance Learning daily schedules for each level.

<b>TK &amp; Kindergarten Student Daily Schedule</b>	
<b>Time 180 minutes</b>	<b>Instructional Activities</b>
<p><b>AM TK &amp; Kinder</b> 8 am to 11:10 am</p> <p><b>PM TK &amp; Kinder</b> 11:05 am to 2:15 pm</p>	<p>Morning Check-In and Attendance 8 am</p> <p>Live Class (synchronous) Instruction</p> <p>Live Small Group (synchronous) Instruction</p> <p>Recorded on Demand (asynchronous) learning</p> <p><b><i>Individual teacher and class schedules may vary</i></b></p>

**Grades 1-6  
Student Daily Schedule**

<b>Time 245 minutes</b>	<b>Instructional Activities</b>
8 am to 11:30 am  Teacher/Student Break 10 min	Morning Check-In and Attendance 8 am Live Class (synchronous) Instruction Live Small Group (synchronous) Instruction Recorded on Demand (asynchronous) learning <b><i>Individual teacher and class schedules may vary</i></b>
11:30 am - 12:30 pm	Teacher/Student Lunch Break
12:30 pm - 1:15 pm	Recorded (Asynchronous)/Live (Synchronous) Learning Intervention Groups (if needed) Enrichment Opportunities
1:30 - 3:00	Virtual Office Hours

**Grades 7-8  
Student Daily Schedule**

<b>Monday 240 minutes</b>	<b>Tuesday/Thursday 240 minutes</b>	<b>Wednesday/Friday 240 minutes</b>
8:30-8:55    Period 1	8:30-9:20 Period 1	8:30-9:20 Period 4
9:00-9:25    Period 2		
9:30-9:55    Period 3	9:30-10:20 Period 2	9:30-10:20 Period 5
10:05-10:30    Period 4		
10:35-11:00    Period 5	10:30-11:20 Period 3	10:30-11:20 Period 6
11:05-11:30    Period 6		
<b>25 min synchronous periods 1-6</b>	<b>50 min synchronous periods 1-3</b>	<b>50 min synchronous periods 4-6</b>
<b>15 min asynchronous periods 1-6</b>	<b>30 min asynchronous periods 4-6</b>	<b>30 min asynchronous periods 1-3</b>

## **What materials will students need to participate in Rigorous Distance Learning?**

- Technology Device - the district will provide one for every student
- Internet Access - contact the district if the student does not have access to the internet at home
- Headphones (recommended but not required)
- Basic School Supplies\* - paper, pencils, highlighters, folders, and/or binder  
(\*Teachers may recommend additional supplies)

## **Phase 2 -Blended Learning (Hybrid Model)**

### **What is Blended Learning?**

Blended Learning/Hybrid Model is a combination of in-person and distance learning in order to meet the instructional minute requirements. As with all of the learning models, in order to adjust to the reduced minute requirements, instruction will focus on the essential standards. For elementary, science and social studies content can be integrated with language arts and math. Specialty subjects like PE, music, and art can also be addressed during the distance learning block of time. Transportation to and from school will be limited to ensure social distancing.

### **What are the student requirements for Blended Learning (Hybrid Model)?**

- Student participation 5 days per week - a combination of in-person and distance learning.
- Instructional Minute Requirements→ inclusive of both in-person and distance learning time:
  - TK/K: 180 minutes
  - 1st-3rd: 230 minutes (break minutes not included)
  - 4th-8th: 240 minutes (break minutes not included)
- Participation via both in-person and distance learning:
  - In-person - face to face instruction and interaction with teacher and peers
    - Focus on essential standards
    - Integration of science and social studies in language arts and math
    - Lessons and activities requiring the most teacher support will be prioritized
  - Distance Learning - asynchronous learning to be completed independent of teacher interaction
- Use of Google classroom and other technology resources will be used during distance learning time.

## **What are the teacher expectations for Blended Learning (Hybrid Model)?**

- Teachers will be available and performing work-related tasks during the entirety of the regular workday from 7:40 am - 3:10 pm for elementary and 8:00 am - 3:30 pm for middle school.
- 1st - 6th grade teachers should plan distance learning extension activities/tasks that students complete independently to meet their remaining instructional minutes beyond the in-person learning time
- Middle school teachers will continue to provide synchronous and asynchronous instruction for classes on distance learning according to the schedule.
- All teachers will plan a full day of distance learning on Wednesdays when students will engage in mostly asynchronous learning activities.
- Teachers will track student attendance and monitor participation and engagement via in-person learning, live meetings, and Google classroom on a daily basis.
- All planned learning in addition to assignments and tasks should meet the minimum instructional minute requirement for each grade span:
  - TK/K: 180 minutes
  - 1st-3rd: 230 minutes (not including breaks or lunch)
  - 4th-8th: 240 minutes (not including breaks or lunch)
- Assignments should be graded and/or receive feedback and recorded in the grade book.
- Student learning progress should be communicated to parents regularly.

## **How will students be held accountable during Blended Learning (Hybrid Model)?**

- Required attendance during in-person instruction and distance learning.
- Student attendance, participation, and engagement for distance learning will be tracked via completion of assigned Google Classroom activities.
- Students not attending in-person instruction and/or not participating in required distance learning minutes will be referred to administration for intervention.
- Teachers will correspond weekly with parents regarding expectations and assignments
- Grade level reports cards will be provided quarterly.

## **What does Blended Learning (Hybrid Model) look like, on a daily basis, for a TK-8th grade student?**

Cohort A will attend in the mornings from 8:00 - 11:00 am on Monday, Tuesday, Thursday, and Friday. Cohort B will attend in the afternoon from 12:00 - 3:00 pm on the same days. Distance learning will be provided daily to 1st-8th grade students in addition to the in-person instruction in order to meet the required instructional minutes. Kindergarten will meet the minute requirement during in-person instruction, so they will not need to participate in distance learning on the four days they attend in-person. There will be no in-person instruction on Wednesday so students will need to meet all of their instructional minutes via distance learning. Wednesday is set aside for distance learning, teacher planning and preparation, and meetings.

**SAMPLE: TK-6th Blended Learning(Hybrid Model) Daily Schedule**

Grade	AM/PM Cohort Schedule	In-Class Instructional Minutes (M, T, Th, F)	Distance Learning Instructional Minutes* (M, T, Th, F)	Distance Learning Instructional Minutes (W)
TK/K	<b>AM Cohort</b> 8-11am <b>PM Cohort</b> 12-3pm	180	0	180
1st-3rd		170*	60	230
4th-6th		170*	70	240

10-minute break not included in instructional minutes. Must meet daily requirements, not cumulative

\*Distance learning will include self-directed tasks, extension activities, and independent work related to previously taught lessons. PE/Music/Art will also be incorporated into this time.

**SAMPLE: 7th-8th Blended Learning (Hybrid Model) Daily Schedule**

7th & 8th Grade	Monday, Thursday Blended Learning	Wednesday Distance Learning	Tuesday, Friday Blended Learning
<b>AM Cohort</b> 8:30-11:20 am	Period 1 8:30-9:20 am	Period 1 8:30 -8:40 am	Period 4 8:30-9:20am
	Period 2 9:30-10:20 am	Period 2 8:45 -8:55 am	Period 5 9:30-10:20am
	Period 3 10:30-11:20 am	Period 3 9:00 -9:10 am	Period 6 10:30-11:20am
	<i>Periods 4-6 DL 30 min*</i>	Period 4 9:15 -9:25 am	<i>Periods 1-3 DL 30 min*</i>
<b>PM Cohort</b> 12:30-3:20 pm	Period 1 12:30-1:20 pm	Period 5 9:30 - 9:40 am	Period 4 12:30-1:20 pm
	Period 2 1:30 -2:20 pm	Period 6 9:45 -9:55 am	Period 5 1:30 -2:20 pm
	Period 3 2:30 -3:20 pm	<i>10 min synchronous followed by 30 min asynchronous all periods</i>	Period 6 2:30 -3:20 pm
	<i>Periods 4-6 DL 30 min*</i>		<i>Periods 1-3 DL 30 min*</i>

\*Distance learning will include self-directed tasks, extension activities, and independent work.

**What materials will students need to participate in Blended Learning (Hybrid Model)?**

- Technology Device - the district will provide one if needed
- Internet Access - contact the district if the student does not have access to the internet at home
- Headphones (recommended but not required)
- Basic School Supplies\* - paper, pencils, highlighters, folders, and/or binder (\*Teachers may recommend additional supplies)



## Phase 3 - Full-Time In-Person Learning

### How is Full-Time In-Person Learning different from Traditional Learning?

Full-Time In-Person Learning is very similar to the instructional model teachers and students are most accustomed to. The primary difference is that the required instructional minutes are reduced. Teachers will adapt to the shorter school day by integrating subjects and prioritizing in-class activities. Transportation to and from school will be limited to ensure social distancing.

### What are the student requirements for Full Time In-Person Learning?

- Student participation via in-person instruction 5 days per week.
- Instructional Minute Requirements→ no distance learning necessary:
  - TK/K: 180 minutes
  - 1st-3rd: 230 minutes (break minutes not included)
  - 4th-8th: 240 minutes (break minutes not included)
- Participation in all aspects of in-person instruction:
  - All subject areas (Language Arts, Math, Science, Social Studies, PE, Music, Art)
  - Direct instruction
  - Small group instruction, group work/collaboration, independent practice

### What are the teacher expectations for Full Time In-Person Learning?

- Teachers will be available and performing work-related tasks during the entirety of the regular workday from 7:40 am - 3:10 pm for elementary and 8:00 am - 3:30 pm for middle school.
- Teachers should live stream and record in-person instruction so distance learning students can attend direct instruction live virtually or watch the recording at a more convenient time in order to meet their instructional minute requirements.
- Teachers will track student attendance and monitor participation and engagement for in-person learning.
- All planned learning in addition to assignments and tasks should meet the minimum instructional minute requirement for each grade span:
  - TK/K: 180 minutes
  - 1st-3rd: 230 minutes (not including breaks or lunch)
  - 4th-8th: 240 minutes (not including breaks or lunch)
- Assignments should be graded and/or receive feedback and recorded in the grade book.
- Student learning progress should be communicated to parents regularly.
- Grade level report cards will be provided quarterly.

## How will students be held accountable during Full Time In-Person Learning?

- Required in-person daily attendance.
- Students will be responsible for completing all in-class assignments/activities/homework and will have to make up any missed work in the case of an absence.
- Students not regularly attending in-person instruction will be contacted by administration.
- Teachers will correspond weekly with parents regarding expectations and assignments.
- Grade level reports cards will be provided quarterly.

## What does Full Time In-Person Learning look like, on a daily basis, for an elementary student?

All elementary students attending Full Time In-Person Learning will attend in-person five days per week. School will begin at 8:00 a.m. and dismissal will occur on a rotational basis. The instructional minute requirement will be met during in-person instruction so no distance learning will be required. Homework may be assigned.

### SAMPLE: TK-6th Full Time In-Person Learning Daily Schedule

Grade	Dismissal Time	Instructional Minutes	2020-21 Required Daily Minutes
TK/K AM	8:00 am- 11:00 am	180	180
TK/K PM	11:45 am - 2:45 pm	180	180
1st	8:00 am - 12:05 pm	230	230
2nd	8:00 am - 12:05 pm	230	230
3rd	8:00 am - 12:05 pm	230	230
4th	8:00 am - 12:15 pm	240	240
5th	8:00 am - 12:15 pm	240	240
6th	8:00 am - 12:15 pm	240	240

• (5 and 10)15-minute break not included in instructional minutes. Grab and Go lunch at end of school

## What does Full Time In-Person Learning look like, on a daily basis, for a middle school student?

All middle school students attending Full Time In-Person Learning will attend in-person five days per week. Students will attend all core subjects daily. The instructional minute requirement will be met during in-person instruction so no distance learning will be required. Homework may be assigned.

### SAMPLE Middle School Full Time In-Person Daily Schedule

Grade 7	Start Time	Dismissal Time	Grade 8	Start Time	Dismissal Time
Period 1	8:15 am	9:00 am	Period 1	8:15 am	9:00 am
Period 2	9:03 am	9:48 am	Period 2	9:03 am	9:48 am
Period 3	9:51 am	10:36 am	Period 3	9:51 am	10:36 am
Break	10:36 am	10:46 am	Period 4	10:39 am	11:24 am
Period 4	10:46 am	11:31 am	Break	11:24 am	11:34 am
Period 5	11:34 am	12:19 pm	Period 5	11:34 am	12:19 pm
Period 6	12:22 pm	1:12 pm	Period 6	12:22 pm	1:12 pm
Grab N Go lunch at dismissal		Total 282 instructional minutes			

## What materials will students need to participate in Full Time In-Person Learning?

- Technology Device - the district will provide one if needed
- Internet Access - contact the district if the student does not have access to the internet at home
- Headphones (recommended but not required)
- Basic School Supplies\* - paper, pencils, highlighters, folders, and/or binder (\*Teachers may recommend additional supplies)

## Option - Independent Study

The Rosedale Independent Study Program (ISP) is for students and families who desire a flexible, individualized learning plan where the parent/guardian serves as the home learning coach. This program, both short- and long-term, provides families a self-paced program designed by a certificated teacher using all of the learning materials and curriculum available to RUSD students. Independent Study participants meet with their assigned certified teacher every week for a minimum of 60 minutes to review student progress, discuss learning needs, and upcoming coursework and assignments.

The parent/guardian will need to create a positive learning environment and workspace, establish a weekly schedule for course work access as outlined by the teacher, and monitor attendance and course work completion. The teacher will provide on-going educational support during weekly

in-person and/or digital face-to-face meetings, progress monitoring, assessment and data analysis, and consultations with families. This program is offered for the 2020-21 school year by Rosedale Union School District for students who are:

- Medically fragile
- Would be put at risk with in-person instruction
- Self-quarantining
- Seeking an alternative to online distance learning and/or face to face instruction

## Section 2 - Health & Safety

### Health and Safety Measures

#### **Overview COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year**

The safety and well-being of our students, staff, and community is our top priority. The following information outlines District-Wide safety protocols directly related to the COVID 19 Pandemic. The education, prevention, and mitigation measures developed by the district will be implemented at each school site and/or facility. This will include physical distancing, hygiene, personal protective equipment, and enhanced cleaning practices that remain the best defense against COVID 19. The safety measures that follow were drafted in conjunction with the [California Department of Public Health COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year](#), [Center for Disease Control](#), [California Department of Education](#), and local [Kern County Public Health](#).

#### **Guidance**

The Rosedale Union School District shall implement the following measures to ensure the safety and well-being of all students, staff, and community members. For further information see [COVID 19 Industry Standards](#)

#### **Physical Distancing**

CDPH requires that all adults stay 6 feet from one another and 6 feet away from children, while students should maintain 6 feet of distance from one another as practicable. The Rosedale Union School District shall implement the following measures to ensure physical distancing:

- Maximize the distance between students in classrooms.
- Install Physical Distancing decals throughout the school/facility.
- Teacher and other desks will be at least 6 feet away from students
- Install Physical Distance signage, decals, and directional stickers inside and outside classrooms, multi-purpose rooms, restrooms, offices, etc. where practicable
- Stagger breaks.
- Develop and implement structured play activities during recess and lunch periods.
- Designate areas for student drop off and pick up, maintaining cohort.
- Implement all safety precautions on District Transportation.

#### **Promote Proper Hygiene Practices**

All staff and students are expected to follow proper hygiene practices while at work. Staff shall teach and model the following for their students:

- Hand washing- before and after recess and lunch, after cough or sneezing, before and after using the restroom. Hand washing decals and signage shall be installed in restrooms, classrooms, and other facilities as reminders.
- Designated staff shall ensure students wash their hands as they exit restrooms.
- Avoiding contact with eyes, nose, and mouth.
- Covering coughs and sneezes.
- Use tissue to wipe nose.

## Face Coverings & Personal Protective Equipment

All staff shall wear face coverings in accordance with the California Department of Public Health (CDPH) guidelines:

- ❑ Students in grades TK-8: Face coverings are required. Washable face coverings are provided by the school district, and one-time use masks are also available at each site.
- ❑ Face shields are available for all students who may need them.
- ❑ Face shields will be provided for all middle school students in addition to face masks.
- ❑ Students with a medical condition, mental health condition, or disability that prevents wearing of a face-covering shall be considered on a case by case basis. This includes persons with a medical condition for whom wearing a face-covering could obstruct breathing or who is unconscious, incapacitated, or otherwise unable to remove a face covering without assistance.
- ❑ Students who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.

## Plexiglass/Acrylic Barriers

Designated areas throughout each school/facility shall receive plexiglass barriers. These areas include but are not limited to the following:

- ❑ Speech, SDC, Learning Center Rooms, School offices, MOT Office, District Office.
- ❑ Every teacher will be equipped with a moveable pass through plexiglass barrier to enhance their ability to work with students 1:1.
- ❑ Grades TK-6 Desk shields are provided as determined by site administration.

## Enhanced Cleaning & Disinfecting Standards

The Rosedale Union School District has developed new cleaning standards based on CDC guidelines and EPA Approved Chemicals. This new step by step procedure shall be implemented at each school site and/or facility in the district.

### Routine Cleaning (Recess/Lunch)

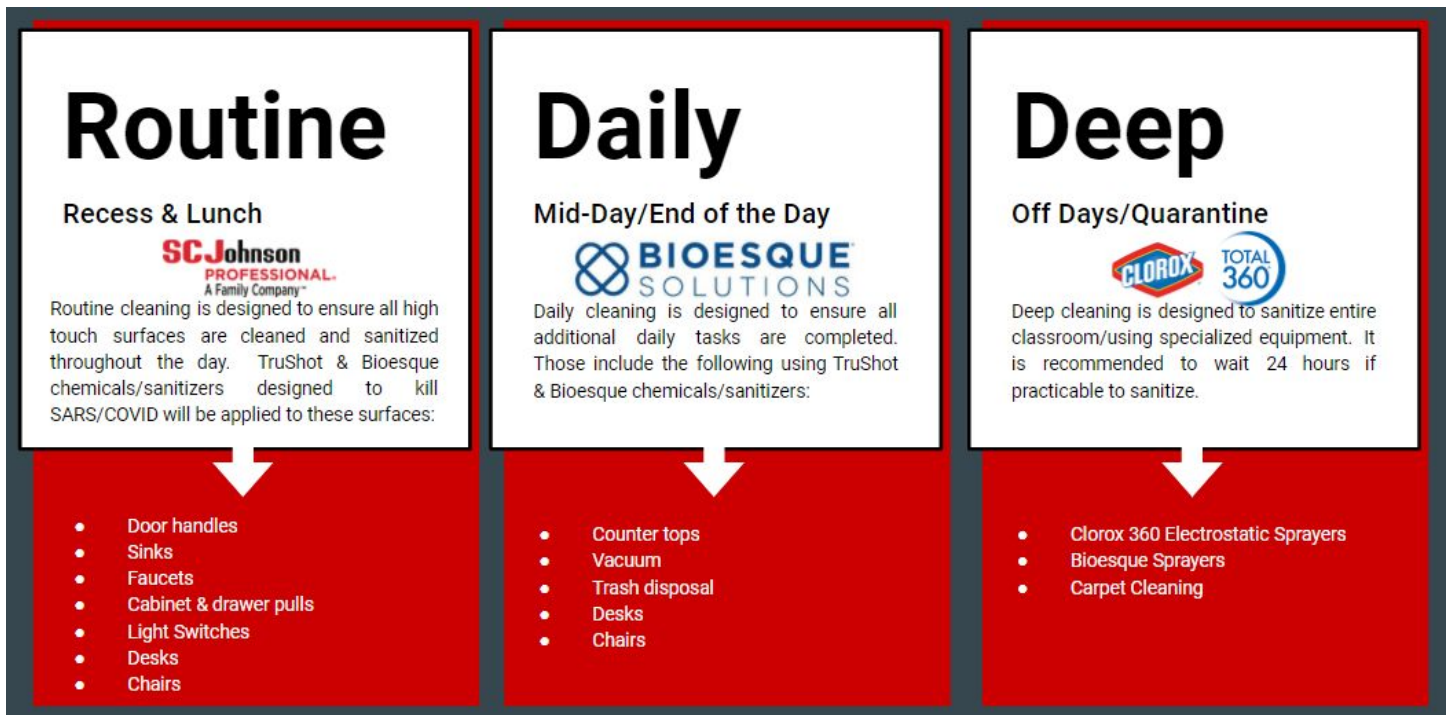
Custodial crews will ensure all high touch surfaces in classrooms, restrooms, and other facilities are cleaned and sanitized throughout the day as identified in the [CDC Cleaning Guidance](#). Other duties such as trash removal may be implemented on an as-needed basis. The district will use a combination of cleaning products by SC Johnson, Bioesque Solutions, and Clorox 360 Electrostatic that are EPA approved chemicals designed to kill SARS/COVID.

### Daily (End of Day)

Custodial crews shall ensure high touch surfaces are cleaned and sanitized at the end of the day. Additional cleaning will include the following but is not limited to the following: Trash removal, vacuuming, dusting, window cleaning, etc.

### Deep (Quarantine)

Custodial crews will sanitize entire classrooms using the specialized equipment when a classroom or other facility has been placed on quarantine. It is recommended by the CDC to leave the classroom/facility undisturbed for 24 hours prior to sanitation using electrostatic foggers. To meet the CDC recommendations, Rosedale Union School District will be using the Clorox Total 360 Spray Disinfection System. This system pairs electrostatic spray technology with a portfolio of Clorox disinfectants and sanitizers to reach, disinfect, and sanitize out of sight surfaces for a much cleaner and healthier bus or facility. The machine is EPA approved for use against SARS-Co-2, the virus that causes COVID-19. [Click here to learn more about Clorox 360 System.](#)



## Additional Safety Measures

### Ventilation

All HVAC units in the Rosedale Union School District (including portables) equipped with hospital surgical room grade filters with a rating of MERV 20 (state guidance recommends MERV 13). This allows the air to be effectively filtered and circulated inside. When using air conditioning, the district will use the setting that brings in outside air and will replace and check air filters and filtration systems to ensure optimal air quality.

### Hand Sanitizer Stations

Wall-mounted hand sanitizer dispensers have been installed in all rooms/facilities. In addition, Hand Sanitizer Stations shall be placed in offices and other high traffic areas around the school campus.

### Drinking Fountains

All exterior drinking fountains shall be disabled. Students and staff will be encouraged to bring bottled water to school.

### Training Module

All employees will attend the COVID 19 Health and Safety training presented by the district nurses. Each employee is responsible to complete this training by 9/15/2020.

### Employee Resource/Links

[Rosedale COVID 19 Health and Safety Training](#)  
[Symptom Review](#)

## Health Screenings

The prevention of COVID 19 starts at home. All students, parents, guardians, and staff must play a vital role in symptom identification and illness remediation. Prior to arrival at school, parents must assess the health of their child(ren). For symptoms see [Checking for symptoms of COVID 19](#). A daily symptom checker will be performed by each staff member and parent/guardian on behalf of their student(s). If there is a suspicion of symptom the individual will be asked to stay home and follow up with their medical provider.

Upon arrival at school, each student will have their temperature taken prior to the start of the school day. If the temperature is over 100.4, the student will be sent to the isolation room and excluded from school per the CDC guidelines. Employees must display a temperature of less than 100.4 without fever reducers. The Health Screening Protocol is as follows:

### Step 1:

- Employees will be actively screened prior to coming to campus. Staff who exhibit symptoms are instructed to stay home and follow up with their medical provider. Touchless thermometers will be provided by the district to screen for temperature once on campus. Employees must display a temperature of less than 100.4 without fever reducers.

### Step 2:

- Parents will complete the symptom checker prior to the start of school.
- Student temperature checks will occur upon arrival.

### Step 3

- Employees with a temperature of 100.4 or above will immediately be sent home and directed to contact their immediate supervisor. If the employee is too sick to go home on their own they will be directed to report to the COVID "Isolation Room."
- Students with a temperature of 100.4 or above will immediately be quarantined in the designated COVID "Isolation" room on campus. The parent/guardian will be notified and required to pick up their student.

### Step 4

- Site Administration will notify Wendy Camara, HR Administrator immediately when an employee is sent home with a fever



## COVID "Isolation" Room Locations

School	Room	School	Room
Almondale Elementary	Staff lounge off of MPR	Patriot Elementary	Staff Lounge
American Elementary	Staff lounge off of MPR	Rosedale North Elementary	Old Staff lounge(MPR)
Centennial Elementary	Staff lounge off of MPR	Freedom Middle	Opportunity Room
Del Rio Elementary	Staff lounge off of MPR	Rosedale Middle	Room 11
Independence Elementary	Staff lounge off of MPR		

## Entrance, Egress, & Movement Within the School

The movement of students coming onto campus and moving within it is critical to maintaining a safe and healthy environment. The Rosedale Union School district will make every effort to ensure students move in a safe and orderly manner while maintaining 6' social distance as practicable. Staff will supervise students to ensure the following protocols will be followed:

### Entrance

- Designated drop off and pick up zones will be created
- 6 feet social distance signage and ground decals will be installed

### Hallways

- Social distance signage will be installed
- Directional flow schedules will be implemented by site administration

### Classroom

- Upon entering the classroom students will report to their assigned seat for further instructions.
  - Student desks are arranged with 6-foot spacing as feasible
  - Student desks in TK-6 will have desk shields
  - Students in grades TK-8 are required to wear face-covering at all times
  - Teachers will maintain 6-foot distance with students at all times as practicable and must wear a face covering at all times
  - Staff shall teach, reinforce and model proper hygiene practices throughout the day (before and after recess, lunch, after sneezing, coughing, etc.)
  - Each teacher/classroom will be equipped with a pass-through plexiglass/acrylic sneeze guard
  - Students will have their own set of materials

## **Cohorting**

- Students will be placed in small, stable cohorts where they will remain throughout the day to maintain cohort integrity
- Student cohort will remain fixed membership
- Students will stay in cohorts for all recess and lunch breaks
- Cohorts will avoid contact with other groups or individuals who are not part of the cohort as much as possible

## **Recess**

- Staggered recess schedules shall be implemented to ensure proper distancing requirements
- Structured play activities have been developed that promote physical activity while maintaining distancing requirements

## **Lunch - (If provided at school)**

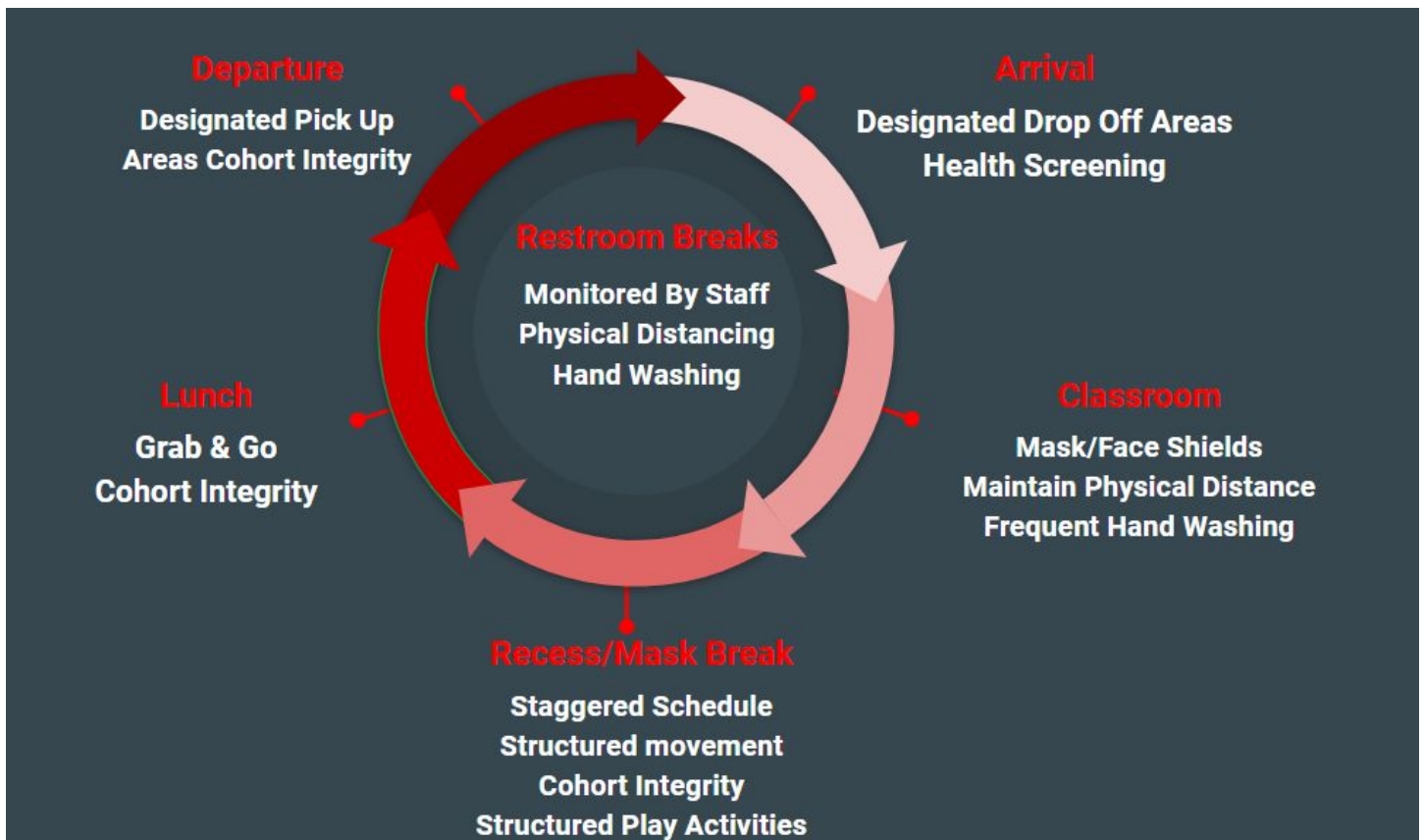
- Staggered lunch schedules shall be followed to ensure proper distancing requirements
- Students will remain in their cohort at all times
- Designee will escort students to and from the cafeteria and will remain with the students for the lunch period
- Students will enter the cafeteria directionally to receive their meal (Grab 'n' Go) \*\*\*This practice may change depending on the stage of attendance
- Employees will be directed to not congregate in groups during their lunch period

## **Restroom Breaks**

- Scheduled restroom breaks will be monitored by the designee to ensure distancing requirements and proper hygiene
- Signage has been placed in restrooms as a reminder for handwashing procedures
- Restrooms will be checked on a regular basis to ensure cleanliness

## **Egress**

- Student cohorts will be guided to designated pick up areas following the same routine and locations of morning drop off
- Students are required to maintain distancing requirements until parents pick up students  
Designated staff will monitor students until picked up by parents



### Visitor/Volunteer/Vendor Restrictions

The following procedures will be enforced:

- All employees that travel to more than one school site/facility will be required to check in at the school at the front desk
- All vendors will deliver supplies directly to MOT
- All meetings with the public will be by appointment and determined by site administration
- All staff meetings, IEP, 504, etc. will be conducted virtually as practicable

### Procurement Procedures for PPE

PERSONAL PROTECTION EQUIPMENT AND SAFETY SUPPLY PLAN: School sites will monitor the PPE on campus. When staff is in need of more items, they will reach out to their site principal to order more. The site principal will reach out to the warehouse Receiving Technician and the CAO for procurement of supplies. The District's CAO and warehouse are tracking supplies as used, and are continuously reordering to ensure the District has all necessary COVID-19 response items.

# COVID 19 Testing Locations



## **Rosedale** **Union School District**

The Rosedale Union School District has compiled a list of local health care facilities currently offering COVID-19 testing within the Bakersfield area. Staff may contact their primary physician or utilize one of the health care facilities below:

Good Samaritan Hospital - 901 Olive Drive, Bakersfield, CA 93308  
(661) 215-7725 - Free

Priority Urgent Care -1345 Allen Road, Bakersfield, CA, 93312  
(661)556-4777

Accelerated Urgent Care - Coffee Road Urgent Care 212 Coffee Rd, Bakersfield, CA 93309  
(661) 885-6060

Accelerated Urgent Care - Olive Drive Urgent Care 9917 Olive Drive , Bakersfield, CA 93312  
(661) 695-9656

Universal Urgent Care - Brimhall Urgent Care 8325 Brimhall Rd STE 100, Bakersfield, CA 93312  
(661) 679-6720

Dr. Irene Sanchez Occupational Medicine 4200 Buck Owens Blvd, Bakersfield, CA 93308  
(661) 633-2125

Kaiser Permanente - Stockdale Urgent Care Urgent Care 3501 Stockdale Hwy, Bakersfield, CA 93309  
(833) 574-2273

Mercy Southwest Hospital Urgent Care 400 Old River Rd, Bakersfield, CA 93311  
(661) 632-5500

Health Care facilities noted above strongly recommend you call their offices ahead of time to schedule and verify they are still conducting COVID-19 testing. Clinic supplies may be limited.

## **Section 3 - Human Resource and Student Support**

### **TESTING OF STUDENTS AND STAFF**

#### **Staff who are experiencing symptoms**

**STEP 1** – Call your healthcare provider. If you think you are experiencing a medical emergency, dial 911.

**STEP 2** – Stay home. Though the Rosedale Union School District recognizes your commitment to your students, and appreciates your desire to be at work, our number one priority is to keep you and your students well. In order to keep everyone safe, it is important that you stay home when feeling ill. If you are at work and begin to feel ill, notify your administrator immediately, isolate from others and return home.

**STEP 3** – Notify your administrator. Any employee assigned to a specific school site will notify the principal. Those that travel to many sites will notify their direct supervisor. If you receive a positive COVID-19 test result, notify the district Human Resources Administrator. You may return to work if you receive a negative COVID-19 test and 72 hours after all symptoms have resolved, or a doctor's note releasing you to work

District COVID-19 Coordinator

Name: Wendy Camara

Phone: 661- 588-6000

E-Mail: [wcamara@ruesd.net](mailto:wcamara@ruesd.net)

#### **Students who are experiencing symptoms**

**STEP 1** – Students who are screened before entering school, who present symptoms, answer yes to a health screening question or have a fever of 100.4 degrees or higher will be sent immediately to the designated school isolation room.

**STEP 2** – Once in the isolation room, the student's information will be logged in to an online form and parents will be contacted. The parent will receive a letter of exclusion with an explanation of presenting symptoms and recommendations to contact their child's healthcare provider.

**STEP 3** - Students who **do not** get tested must meet the following criteria to return to school:

- A. Testing is highly recommended
- B. A medical note from their doctor stating the child does not appear to be contagious or need to be tested or at least 10 days have passed after symptoms resolve.

**\*Please note that Kern County students will continue to experience seasonal allergies, nervous stomach and asthma related breathing difficulties or cough. Great care should be taken to review each student's pre-existing conditions located on their medical emergency card. Not every symptomatic child will be a positive COVID-19 case.**

**STEP 4** – If an employee’s own child exhibits symptoms of COVID-19, that employee should remain home until they have followed STEPS 1 – 3.

Employees and families should follow CDC guidelines on how to protect themselves from COVID-19 during the duration of the pandemic. The Rosedale Union School District will follow all state and local orders with regards to safety guidelines and requirements. A link to the CDC website on how to protect yourself from the virus can be found below:

Click Here  [CDC guidance on protecting yourself from COVID-19](#)

## IDENTIFICATION AND TRACING OF CONTACTS

If you think you have been exposed to an individual who has tested positive for COVID-19 or you are experiencing symptoms please follow the steps below.

**STEP 1** – Stay home and monitor yourself for symptoms

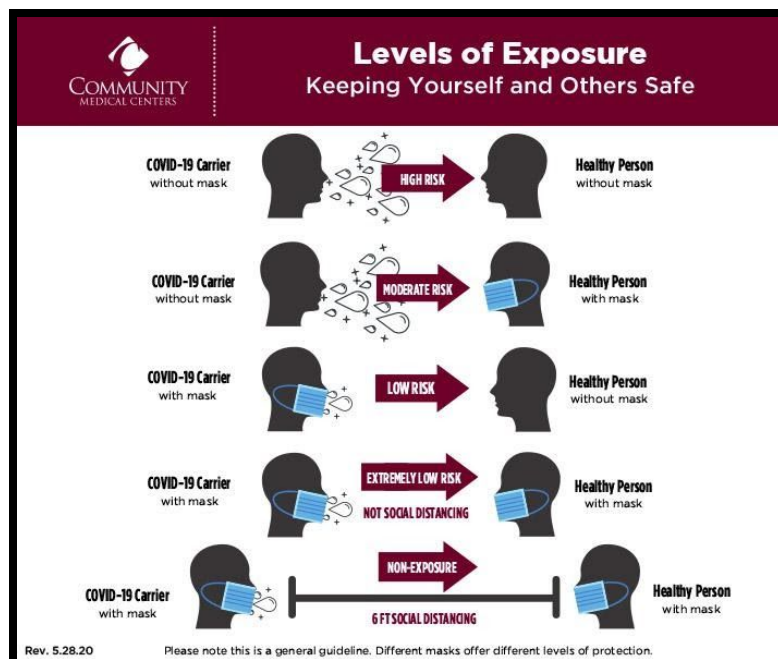
**STEP 2** - Contact your healthcare provider and get tested

**STEP 3** – Notify your administrator

**STEP 4** – Quarantine for 14 days from your last exposure to the positive COVID-19 individual.

\*An individual is considered to be exposed if the following conditions are met:

- A. DISTANCE - Close contact (less than 6ft. of distance)
- B. TIME – Greater than 15 minutes
- C. PERSONAL PROTECTIVE EQUIPMENT – No masks worn

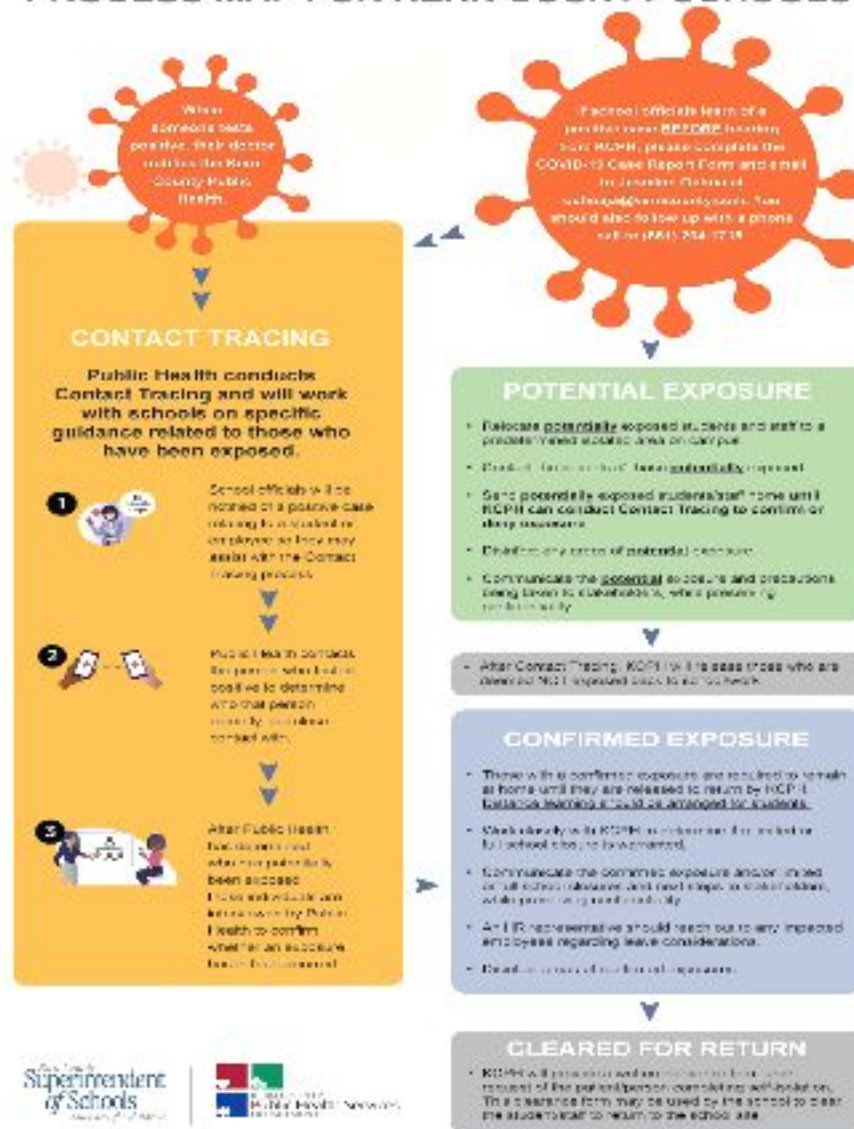


The State of California has mandated that a closure and 14 day quarantine occur under the following conditions:

1. 5% of the students in a classroom (1 student) will require that cohort of students to quarantine until the Kern County Public Health Department can determine the exposure of each person in that cohort.
2. 5% of students at a school site will necessitate the quarantine of that entire school site for 14 days or until the Kern County Public Health Department can determine the exposure of each person in that cohort.
3. 25% of schools (3 sites) in the district under quarantine will necessitate the 14 day quarantine of the entire school district until the Kern County Public Health Department can determine the exposure of each person.

## CONTACT TRACING & EXPOSURE

### PROCESS MAP FOR KERN COUNTY SCHOOLS



### **SCHOOL SITE COVID-19 CONTACT PERSON**

Almondale Elementary School	Principal, Jen Pafford	661-588-6060
American Elementary School	Principal, Becky Devahl	661-587-2277
Centennial Elementary School	Principal, Bruce Carlile	661-588-6020
Del Rio Elementary School	Principal, Lisa Boles	661-588-6050
Independence Elementary School	Principal, Rikki McFee	661-588-6011
Patriot Elementary School	Principal, Jonathan Martinez	661-588-6065
Rosedale North Elementary	Principal, Norm Richards	661-588-6040
Freedom Middle School	Principal, Matt King	661-588-6044
Rosedale Middle School	Principal, Tom Board	661-588-6030

### **DISTRICT OFFICE COVID-19 CONTACT PERSON**

Wendy Camara	Director of HR	661-588-6000
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### **Health Department Liaison COVID-19 CONTACT PERSON**

Keala Cyrus-Strahan	District Nurse	661-588-6000
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### **Surveillance Testing for Staff**

Under the guidance of the California Department of Public Health (CDPH) and Kern County Public Health Department (KCPHD), the District shall test staff periodically as testing capacity permits and as practicable. School staff are essential workers and staff includes teachers, paraprofessionals, cafeteria workers, janitors, bus drivers, or any other school employee who may have in-person contact with students or school-site based staff. Examples of recommended frequency include testing all staff over 2 months, where 25 percent of staff are tested every 2 weeks or 50 percent every month, to rotate testing of all staff over time. Staff shall be notified of the specific testing frequency and procedure. This testing shall be provided to staff at no cost. The surveillance testing program shall be implemented pursuant to the COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year, effective July 17, 2020. If additional clarity from CDPH is issued, the District will review the surveillance testing program for any necessary changes and notify staff accordingly.

### **Reporting Positive COVID-19 Case Protocol**

Report positive test results as required by applicable law.

### **What if a school or school district reopens to in-person instruction, but the county is later placed on the county monitoring list?**

Schools should begin testing staff, or increase frequency of staff testing but are not required to close.



## WHEN CAN I RETURN TO WORK OR SCHOOL?

**SCENARIO 1** - Symptomatic individuals who test positive for COVID-19 may return 10 days after symptoms first appeared. Symptoms must have improved and the person must be fever-free for 24 hours.

**SCENARIO 2** - Asymptomatic individuals who test positive for COVID-19 may return 10 days after their positive test result. If symptoms develop, then follow guidance for symptomatic individuals.


**SCENARIO 3** – Close household contacts of confirmed COVID-19 cases should remain at home and self-monitor for symptoms for 14 days AFTER the date that the COVID-19 positive household member completes their isolation.

**SCENARIO 4** – Close non-household contacts of confirmed COVID-19 cases should remain at home and self-monitor for symptoms for 14 days after the last exposure to a COVID-19 non-household contact.

KCPHD recommends including a provision requiring individuals who test positive to provide a medical clearance note from a doctor or a clearance note from a Public Health Nurse before returning to school.

### [COVID-19 RESPONSE PROTOCOL](#)

**For more information on CDC guidelines for return to work please click the link below:**

Click Here  [California Department of Public Health Workplace Guidance](#)

## EMPLOYEES LEAVES OF ABSENCE DURING COVID-19

For a side-by-side comparison of all employee COVID-19 leave options please visit the link below

Click Here  [Employee COVID-19 Leave Information](#)

Should you have any questions, please contact your Rosedale Union School District

Wendy Camara

Email: [wcamar@ruesd.net](mailto:wcamar@ruesd.net)

Phone: 661-588-6000

# Communication Plan

The Rosedale Union School District recognizes the importance of communication with our school community and at the same time we must be mindful of the importance of medical confidentiality when releasing details about any positive exposure. Balancing confidential information with transparency is critical. In the event of a confirmed exposure we will be intentional about who to inform and in the following order:

- District/School Leadership
- Board Members
- Union Leadership Staff at impacted site
- Families at impacted site
- District/school community
- Social media/media

The Superintendent will speak for the district in the event of a media inquiry.

## Letters

The following letter is a sample

[Message to Families](#)

## Section 4 - Exemption Plan

### Special Day Class Students Grades K-8 In-Person Instruction COVID-19 Safety Plan

The Covid-19 Safety Plan addresses CDPH Guidance for Small cohorts released on August 25, 2020 as well as CDPH Covid-19 Industry Guidance for Schools, School Based Programs, released on August 3, 2020, and the Rosedale Union School District 2020-2021 School Mitigation Guide to Address the Challenges of COVID-19.

#### Learning Model Choice and School Day Schedules

Parents of SDC students will have the option to have their child remain in distance learning or return to school in a cohort of students in a hybrid model. The tentative return date to school for students who attend an RUSD Mild/Moderate or Moderate/Severe Special Day Class is Monday, October 5.

SDC students who attend school in-person will either attend a morning or an afternoon session, 4 days per week.

Elementary Schedule: 8:00-11:00 AM OR 12:00-3:00 PM  
Middle School Schedule: 8:30-11:20 AM OR 12:30-3:20 PM

On Wednesdays, SDC students will have at least one class meeting first thing in the morning, and asynchronous instruction the remainder of the day. This will allow staff to prepare materials for in-person and distance learning as well as attend professional development and hold IEP meetings. Additionally, the classroom can receive a deep cleaning on Wednesdays.

Regardless of Learning Model Choice, daily instructional minutes in a combination of Live/Synchronous and Asynchronous instruction will be provided to students.

There will be a maximum of 16 individuals in each cohort (students and staff combined). Staff will remain with their cohort only. Typically there will be 1 teacher and 2 instructional aides per class. The day will start and end with one instructional aide; the other aide will either arrive later or leave earlier. Elementary Aide schedules should be 7:55-2:25 and 8:35-3:05; Middle School aides schedules should be 8:25-3:05 and 8:45-3:25.

With the exception of the custodian who will clean the classroom when staff and students are not in the classroom, the cohort staff are the only adults who will enter the classroom at any other time. Other staff including Administrators, School Psychologists, Deans, Special Education staff, and General Education teachers will not enter the classroom. They can respond to health and safety needs outside the classroom as a last resort only.

Specialized Service Providers (Speech Language Pathologists, Occupational Therapist, Adapted Physical Education Specialist, and similar providers) will not enter the classroom. They will greet students at the classroom door, walk as socially distanced as feasible to a separate work space, and work with students in a one on one setting. It would also be appropriate for cohort staff to walk students to and from the service provider's room. The Cohort staff should stop at the door and not enter the other service provider's room. Cohort staff may need to be prepared to supervise two children outside the room (one who just finished a session and one about to enter a session) to give the service provider time to clean the workspace before the next child enters the room. If possible, doors and windows will remain open to allow for additional air flow.

## **Transportation of Students who Attend Special Day Classes**

School Buses will have a limited number of students that ride the bus.

- Drivers will solely be responsible for driving the students. The driver can record the results of the wellness screening, if they are the only one to touch the pen and clipboard.
- The aide assisting on the bus will complete a wellness screening with each student prior to them boarding the bus. The wellness screening will include taking the child's temperature with a touchless thermometer and completing a symptom checklist with the parent and/or student. Any student with a temperature of 100.4 or more will not be allowed to board the bus. The aide will assist the student in getting to their seat but maintain social distance as feasible throughout the trip. Wellness screening results will be uploaded into the spreadsheet after the bus trip is done.
- All students will be six feet or more apart on the bus, with the exception of siblings who can be seated closer to each other.

Parents have the option to drop their child off at school and/or pick their child up from school.

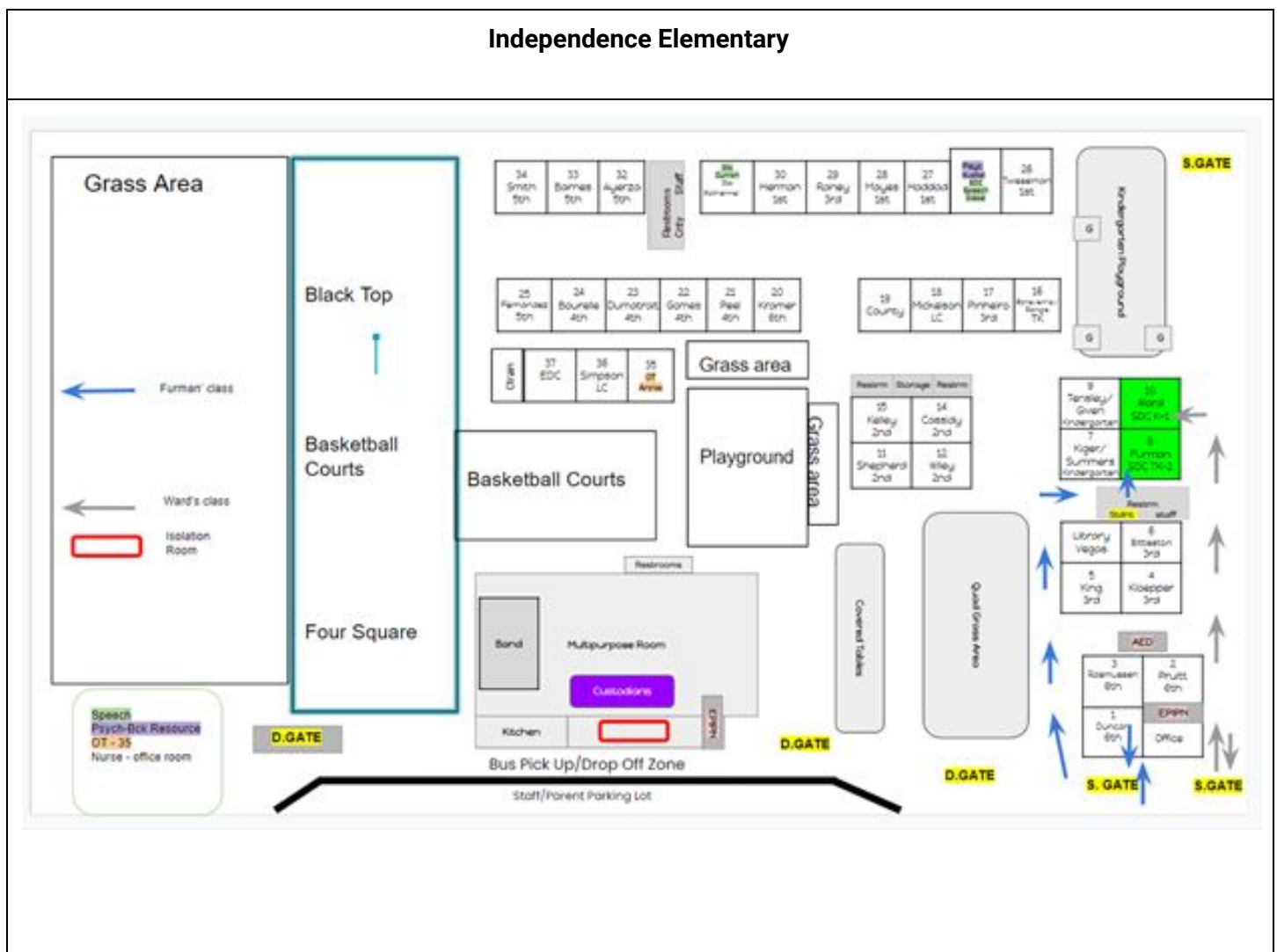
- Parents will need to drop off or pick up their child in the same location where the school buses will drop off/pick up students for that cohort. Staff will need to complete a wellness check with student prior to student leaving the car (parent may have to assist with answering some questions dependent on student communication level). To the extent practicable, 6 feet of social distancing should be followed during drop off/pick up.
- If students arrive at school late or need to be picked up early, parent will need to drive up to the school just outside the office, but remain in the car. Parent will need to call the office to alert the classroom they have arrived. A cohort staff member will need to walk to the area where parents are parked near the office. For student drop off at school the staff member will complete the wellness check prior to the student leaving the car and then walk socially distanced back to the classroom with the student. For pick up from school, the staff will walk with the child to the car, but will keep at least 6 feet of distance and allow the child to independently get in the car or the parent to assist the child into the car.

## Entrance, Egress, & Movement within the School

Additional Specialized Services Providers will have a space to work at each school site. These staff will work one on one with students, PPE will be worn, a plexiglass table top barrier will be used, and cleaning will be completed between students of the same and separate cohorts. Doors and windows will be left open, as feasible, to allow for air flow.

Five of the Special Day Classrooms have restrooms within their classroom. Cohort staff will be provided with cleaning supplies so that they can clean the restroom between each student. Staff will also be provided with PPE (gowns, gloves, masks, and face shield) to keep themselves and students as safe as possible when a student needs assistance with toileting. Students will use the restroom in their classroom. Five Special Day Classrooms do not have restrooms within their classrooms. A restroom will be assigned to each classroom. The restroom will have a sign on the door which indicates it is reserved for that class. The door will remain locked while not in use. Classroom staff will all have a key for the restroom. Staff will have access to cleaning supplies to clean the restroom between each student.

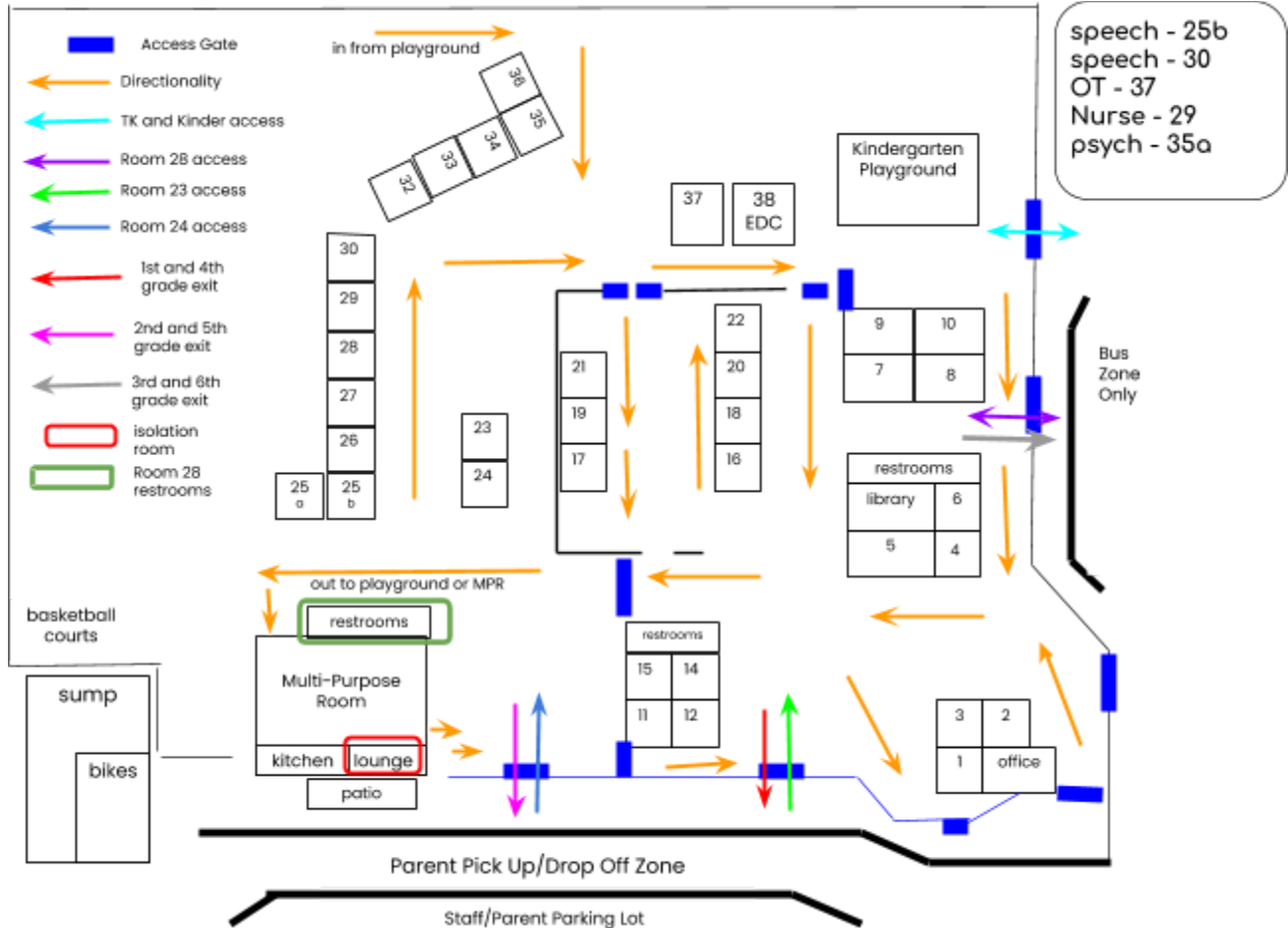
## School Maps



# Almondale Elementary

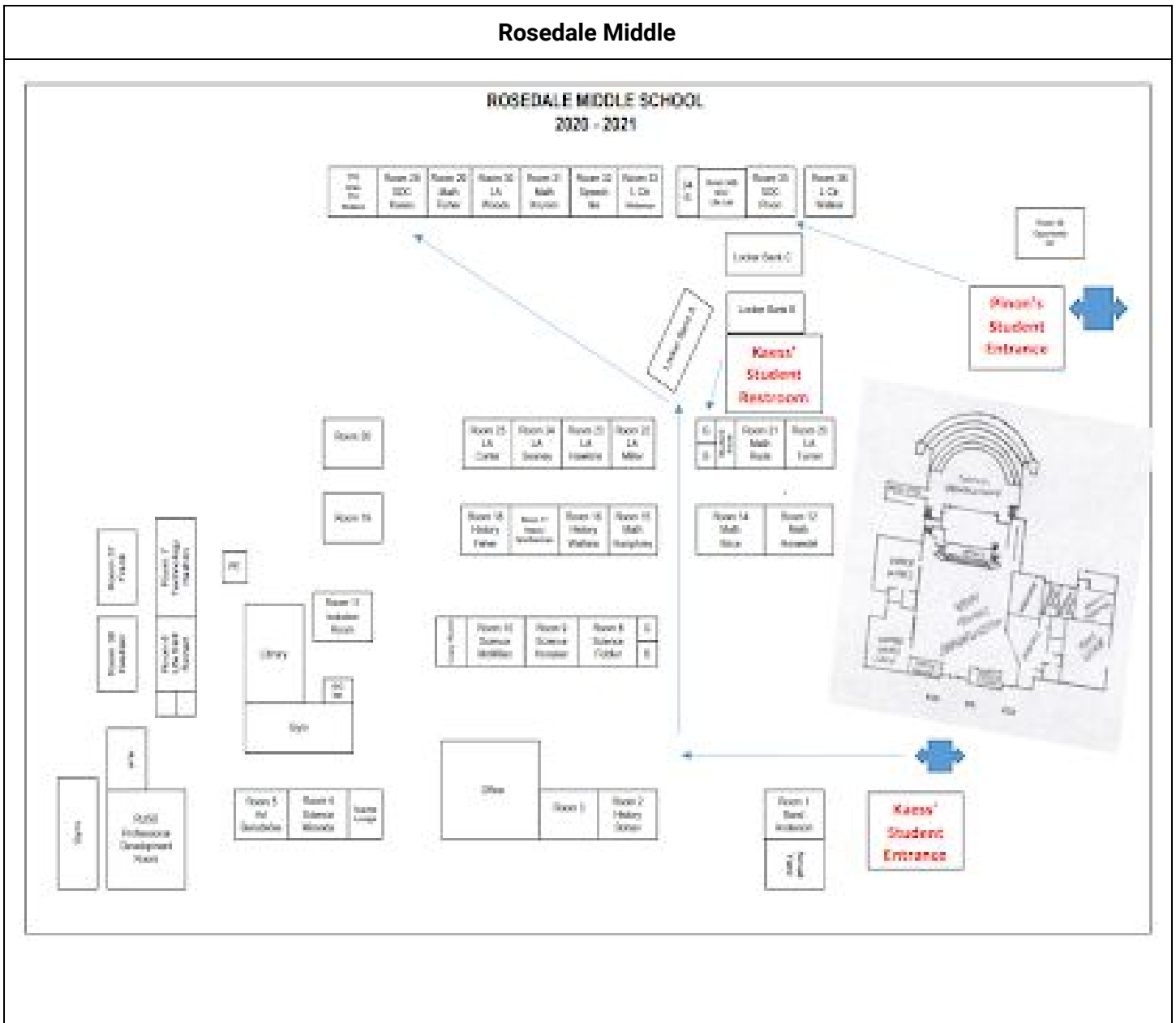


## Campus Map for 2020-2021 Reopening





## Rosedale Middle



### Social Distancing, Individual Materials, & Workspaces

CDPH requires that all adults stay 6 feet from one another and 6 feet away from children, while students should maintain 6 feet of distance from one another as practicable. The Rosedale Union School District shall implement the following measures to ensure physical distancing:

- Maximize the distance between students in classrooms.
- Install Physical Distancing decals throughout the school/facility.
- Teacher and other desks will be at least 6 feet away from students
- Install Physical Distance signage, decals, and directional stickers inside and outside classrooms, multi-purpose rooms, restrooms, offices, etc. where practicable
- Designate areas for student drop off and pick up, maintaining cohort.
- Implement all safety precautions on District Transportation.



### Cohort Students-

Each classroom of students will be divided into two groups of students, one will attend during a morning session and one will attend during an afternoon session. The benefit of two groups within the one cohort is that we can maximize the space between students within our classroom. Student desks/workspaces will be no less than six feet apart, including the distance between staff and students. When possible, there will be additional space between workspaces to further separate students and minimize contact. Classrooms will have a tabletop plexiglass barrier to provide additional protection between staff and students; some classrooms will also have study carrels for student desks. Common spaces, such as tables, will need to be sanitized between each and every student. (See Classroom Photographs, Attachment \_\_\_)

### Staff-

Classroom Cohort Teacher and Instructional Aides will remain six feet from staff and students throughout the school day. Staff will wear masks at a minimum, but are encouraged to wear gowns, gloves, and face shields if they might need to be within 6 feet of a student. If staff are less than 6 feet away from a student, they will move back to more than 6 feet away as soon as possible and practicable.

Classroom Cohort Teacher and Instructional Aides will only frequent the school office to use the copier during assigned time slots. Prior to that time slot, the area will be sanitized by a custodian or office staff and the area will not have other staff within 10 feet of that space during their time slot.

All consultation between Cohort Teacher and Instructional Aides will be completed with at least 6 feet of physical distancing. Any consultation between Cohort Staff and any other staff will be completed over the phone, over a virtual platform, or outside, at least 6 feet apart, using face masks.

Within the cohort classroom, student work materials will be kept in the student's desk (if they have a desk) or in a labeled container (if they do not have a desk). Students will be encouraged to bring a water bottle labeled with their name- the water bottle will also be kept in their desk or bin. Staff will assist students in keeping their materials in their work space/desk/bin.

Staff will work to prevent sharing and cross contamination. Manipulatives and other classroom materials will be kept child specific to the extent possible. There will be a "Cleaning Needed" bucket in each room. Staff can place items in the bucket to sanitize between sessions and at the end of the day.

The seating and desks for the Teacher and Instructional Aides will also be distanced at least six feet away from student desks. Staff will maintain at least six feet of space, as feasible. If staff need to be closer than six feet to students, they will move back to at least six feet away as soon as possible.

There will be no scheduled recess break at this time. Students may need movement breaks, but those should be worked into the schedule as reinforcers to work for and individualized. If a student were to get on the play equipment, the equipment would need to be cleaned before a student from another cohort could use that same equipment. Students need to maintain at least 6 feet of distance from other individuals even while outside. Students can be engaged in learning activities outside that are structured and intentionally planned to align to the student's goals and objectives.

## **Student Meals**

At this time, we will not be serving any meals to be consumed on campus.

- Students attending in-person in the AM group can take a “Grab and Go” lunch home with them at the end of the school day to eat for lunch, at home, that day. AM groups will take two lunches home on Tuesday for Tuesday and Wednesday lunches.
- Students attending in-person in the PM group can take a “Grab and Go” lunch home with them at the end of the school day to eat for lunch, at home, the next day. PM groups will take two lunches home on Tuesday for Wednesday and Thursday lunches. They will take a lunch home on Friday for Monday lunch.

It is not planned or recommended for students to consume any food on campus. Multiple other reinforcers will be tried first, however, it is sometimes necessary to use food reinforcers with students. If it is needed for a student to have access to food reinforcers, the following protocol will be followed to keep staff and students safe: Student will work for a reinforcer, the reinforcer will be placed in a disposable container by a staff member who has washed and/or sanitized their hands and is wearing gloves. Student will be taken to the bathroom to wash their hands. Student and staff will walk outside the classroom to a large area (such as the playground) where they can stand socially distanced (at least 10 feet apart). Student will be given the container and opportunity to remove their mask. Staff will step back and wait for student to consume their food reinforcer. Student will then put their mask back on, and be taken to the bathroom to wash their hands again. Staff and student will return to the classroom to resume work.

## **Drinking Fountains**

All exterior drinking fountains shall be disabled. Students and staff will be encouraged to bring bottled water to school. Individuals are allowed to remove their mask briefly to take a drink of water, but all others need to maintain at least 6 feet of distance when someone is taking a drink. Masks need to be placed back on as soon as the person has completed their drink.

## **Health Screenings**

The prevention of COVID 19 starts at home. All students, parents, guardians, and staff must play a vital role in symptom identification and illness remediation. Prior to arrival at school, parents must assess the health of their child(ren). For symptoms see [Checking for symptoms of COVID 19](#) A daily symptom check will be performed by each staff member and parent/guardian on behalf of their student(s). If there is a suspicion of symptom(s) the individual will be asked to stay home and follow up with their medical provider.

Prior to boarding the school bus or upon arrival at school prior to parents leaving, each student will have their temperature taken prior to the start of the school day. If the temperature is over 100.4, the student will be sent to the isolation room and excluded from school per the CDC guidelines. Employees must display a temperature of less than 100.4 without fever reducers (acetaminophen, aspirin, ibuprofen, etc.).

## **Isolation Rooms**

Isolate symptomatic and confirmed positive individuals in separate rooms. More than one individual may be isolated in a room at a time so long as they can be kept physically distant (more than 6 feet apart). If the isolation room is not large enough to accommodate more than one individual with 6 feet of physical distance, multiple isolation rooms shall be used. After an isolation room has been used, it will be appropriately disinfected using the protocols described in this Plan.

### COVID "Isolation" Room Locations

School	Room	School	Room
Almondale Elementary	Staff lounge off of MPR	Patriot Elementary	Staff Lounge off of MPR
American Elementary	Staff lounge off of MPR	Rosedale North Elementary	Old Staff lounge (MPR)
Centennial Elementary	Staff lounge off of MPR	Freedom Middle	Opportunity Room
Del Rio Elementary	Staff lounge off of MPR	Rosedale Middle	Room 11
Independence Elementary	Staff lounge off of MPR		

### Face Coverings & Personal Protective Equipment

All staff shall wear face masks in accordance with the California Department of Public Health (CDPH) guidelines:

- Students in grades TK-2: Face masks are required. If a student can not wear a face mask, a face shield is recommended.
- Students in grades 3-8: Face masks are required.
- Face shields are available for all students.
- Face shields are available for special education staff to wear in addition to a face mask.
  - Face Shields are strongly recommended when staff will be within 6' of a child.
  - Face Shields are also strongly recommended for Specialized Service Providers who work with more than one cohort. Face Shields will be thoroughly cleaned or changed, at a minimum, between each cohort.
- Students with a medical condition, mental health condition, or disability that prevents wearing of a face-covering shall be considered on a case by case basis. This includes persons with a medical condition for whom wearing a face-covering could obstruct breathing or who is unconscious, incapacitated, or otherwise unable to remove a face covering without assistance.
- Use of a clear mask or face shield for students who are hearing impaired, or for students or staff communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication, will be considered on a case by case basis.

Staff will have protective disposable gowns for:

- Assisting students with toileting
- Use by Specialized Service Providers who work with more than one cohort- will need to be changed, at a minimum, between each cohort
- Strongly recommended for use when going to be within 6' of a child.
- Pressure vests and weighted vests will need to be hung at the end of the day and sprayed with disinfectant daily.

Staff and Students will have access to disposable gloves.

- Strongly recommended for use when going to be within 6' of a child.
- Staff will change gloves between working with each child.
- Use by Specialized Service Providers who work with more than one cohort- will be changed, at a minimum, between each student

#### Plexiglass/Acrylic Barriers-

Designated areas throughout each school/facility shall receive plexiglass barriers. These areas include but are not limited to the following:

- Speech, SDC, Learning Center Rooms, School offices, MOT Office, District Office.
- Every teacher will be equipped with a moveable pass through plexiglass barrier to enhance their ability to work with students 1:1.
- Desk shields may be provided as appropriate to student needs in some classrooms.

#### Promote Proper Hygiene Practices-

All staff and students are expected to follow proper hygiene practices while at work/school. Staff shall teach and model the following for their students:

- Hand washing- before and after food reinforcers, after cough or sneezing, before and after using the restroom. Hand washing decals and signage shall be installed in restrooms, classrooms, and other facilities as reminders.
- Cohort staff shall ensure students wash their hands as they exit restrooms.
- Avoiding contact with eyes, nose, and mouth
- Covering coughs and sneezes
- Use tissue to wipe nose

#### Hand Sanitizer Stations-

Wall-mounted hand sanitizer dispensers have been installed in all rooms/facilities. In addition, Hand Sanitizer Stations shall be placed in offices and other high traffic areas around the school campus.

#### Restroom Breaks-

- Scheduled and unscheduled restroom breaks will be monitored by Cohort staff to ensure distancing requirements and proper hygiene.
- Signage has been placed in restrooms as a reminder for handwashing procedures.

## **Cleaning and Disinfecting**

#### Enhanced Cleaning & Disinfecting Standards

The Rosedale Union School District has developed new cleaning standards based on CDC guidelines and EPA Approved Chemicals. This new step by step procedure shall be implemented at each school site and/or facility in the district.

### Classroom Cleaning Supplies for use by Cohort Staff throughout the day

Cohort Classroom staff will have cleaning supplies which they can use to spot clean high touch areas throughout the day and sanitize spaces used by more than one student

Cohort Classroom staff will also have cleaning supplies for the restrooms assigned to their classes' restroom which they can use to spot clean high touch areas throughout the day and sanitize spaces used by more than one student.

### **Trainings**

#### **STAFF TRAINING:**

Staff training will be held prior to re-opening for each school site that houses SDC classrooms. Administrators, secretaries, custodians, teachers, aides, and any other personnel who may be in contact with students must attend this mandatory meeting. All elements described in this Safety Plan will be addressed. All staff have already completed a Health and Safety Training this school year, including use of the Isolation Room on campus. Additionally, prior to October 5, 2020 all staff will complete a training on the proper usage and storage of disinfectants and sanitizers.

#### **FAMILY EDUCATION:**

Parents will be invited to view a Parent Training prior to the first day of in-person instruction. The training will review the Safety Plan. Parents will have the option to continue Distance Learning, if they do not want to send their student for in-person instruction and receive related services in-person.